

Company Registration No. 09494940 (England and Wales)

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT AND AUDITED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

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PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

Ms Abidemi Agidee-Adekunle	Community Trustee (Resigned 23/11/2020)
Mr Richard Allalouf	Parent Trustee (Resigned 04/12/2019)
Mr Simon Blackburn	Parent Trustee
Ms Libby Blake	Chair of Trustees (Community)
Mr Steve Finch	Parent Trustee
Ms Barbara McBrien	Community Trustee (Appointed Chair of Finance 27/09/19) (Resigned 01/07/2020)
Dr Joseph Osunde	Parent Trustee (Chair of Curriculum and Strategy)
Ms Katherine Priestley	Community Trustee (Appointed Vice Chair 27/02/20)
Ms Elisa Valdez	Staff Trustee
Mr Robert Walkington	(Resigned 27/02/20)
Annette Thompson	Staff Trustee (Appointed 10/12/19)
Philip Osman	Chair of Finance Committee (Appointed 12/12/2019)
John Paschoud	Community Trustee (Appointed 17/10/2019)

Members

Mr Robert Walkington
Mr Simon Blackburn

Clerk to Trustees

Ms Linda Marsella Clerk to Sub committees (From 01/02/18 to 31/01/2020)
Ernesta Venkute (From 01/09/2019 to 20/02/2020)
Teresa Smyth (From 27/02/2020 to 31/08/2020)

Senior leadership team

Ms Anna Mansaray	Principal (Appointed 01/09/19)
Ms Christine Allan	Deputy Principal (Resigned 31/08/2020)
Ms Joanne Nyland-Fink	Academy Business Manager
Jaswinder Kaur	Deputy Principal (Appointed 01/09/19)
Andrew Smith	Deputy Principal (Appointed 01/09/19)
Jenna Freeman	Assistant Principal (Appointed 01/09/19)
Laura Parker	Assistant Principal (Appointed 01/09/19)
David MacFadyen	Assistant Principal (Appointed 01/09/19)

Company registration number 09494940 (England and Wales)

Registered office address Parkwood Hall Cooperative Academy
Beechenlea Lane
Swanley
Kent BR8 8DR

Secretary Ms J Nyland-Fink

Auditors Baxter & Co
Lynwood House, Crofton Road, Orpington, Kent BR6 8QE

Bankers Barclays Bank PLC

Solicitors Stone King LLP
Boundary House, 91 Charterhouse Street, London, EC1M 6HR

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees present their annual report together with the accounts and independent auditor's reports of the charitable company for the year ended to 31 August 2020. The annual report serves the purposes of both a Trustees' report, and a Directors' report under company law.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006, the Statement of Recommended Practice 2015, "Accounting and Reporting by Charities", and the Academies' Accounts Direction 2019/20 issued by the ESFA.

The Academy Trust was incorporated on 17 March 2015 and the predecessor school, Parkwood Hall School converted to Academy status on 1 May 2015. The Academy Trust operates a residential and day special Academy for pupils aged 7-19 serving a catchment area covering greater London and South East England. It currently receives funding from the ESFA for 96 places, RBKC fund an additional 5.5 places and the Academy had a roll of 112 in the Academy census on 22 January 2020

Structure, governance and management

Constitution

The Academy Trust is a company limited by guarantee and an exempt charity. The charitable company's Memorandum and Articles of Association are the primary governing document of the Academy Trust.

The Trustees of Parkwood Hall Co-operative Academy Trust are also the directors of the charitable company for the purposes of company law, and members of the Governing Body of the Academy. Details of the Trustees who served during the Period are included in the Reference and Administrative Details on page 1.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

Trustees' indemnities

Governor cover is provided within the RPA insurance. No qualifying third-party indemnities have been given by the charitable company on behalf of Trustees.

Method of recruitment and appointment or election of Trustees

Article 58 of the Trust's Articles of Association requires that the Governing Body (which is also the Board of Trustees) is constituted as follows:

- 58.1 a minimum of two Parent Governors, who shall be parents (including foster parents) of children attending the school at the time of their election (elected by secret ballot of all those parents who have children at the school at the time of the election).
- 58.2 a minimum of one Staff Governor (elected by secret ballot of the whole staff group, or in the case of an elected teacher Governor elected by their fellow teachers).
- 58.3 a minimum of one Community Governor (who shall be recruited on the basis that they have particular skills, knowledge and experience which will enrich the Governing Body and who will appointed by a meeting of the full Governing Body).
- 58.4 a minimum of one Governor appointed by the Schools Co-operative Society.
- 58.5 if the Forum so requests and the Governors agree a Governor or Governors appointed by Partner Organisations.
- 58.6 the Principal.
- 58.7 any Co-opted Governors appointed under Article 70.

A decision was made at the Spring 2020 Full Governing Body meeting to refresh numbers of governors. The new structure is a minimum of 2 parent/carers, 2 staff, 7 community and 1 Co-operative representative

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

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Policies and procedures adopted for the induction and training of Trustees

The procedures for the induction and training of Trustees will vary depending on their existing experience. The induction and training will always include a tour of the Academy and a chance to meet staff and pupils. All Trustees are provided with the link to a centrally held system with copies of policies, procedures, minutes, accounts, plans and other documents that they will need to undertake their role. Induction tends to be undertaken informally and is tailored specifically to the individual. Use is made of specific courses offered by national organisations and online training.. The Trust undertakes an annual audit of Trustees' skills and where gaps are identified, training courses can be arranged for Trustees to address any additional requirements. All Governors have membership of The Key and the National Governors Association (NGA).

Organisational structure

The Trust Board will normally meet at least 4 times a year. The Trust Board establishes an overall framework for the governance of the Trust and has agreed a detailed scheme of delegation from the Trust Board to the Committees of the Governing Body and then to the Principal.

Arrangements for setting pay and remuneration of key management personnel

Trustees are non-executive Directors, with the exception of the Principal and the elected staff Trustees. Non-executive Trustees/Directors receive no pay or other remuneration in respect of their role as Trustees. Where staff Trustees are in place, they receive remuneration for their role as staff and their pay is determined in the same way as applicable to all other staff. Further details of remuneration paid to staff who are Trustees is set out within the notes to the accounts. The Senior Leadership Team (SLT) are the key management personnel of the Trust.

The pay of the Principal is set annually by the Finance Committee (which functions as the Pay Committee), having regard to performance against objectives set the previous year. Pay of other SLT members is also set by the Finance Committee again having regard to performance against previously agreed objectives and any recommendations made by the Principal. At the time of conversion, it was agreed to retain the terms and conditions for staff pay and conditions as set out in the Burgundy Book for Teachers and the Academies Green Book for support staff.

Trade Union Facility Time

Relevant union officials

Number of employees who were relevant union officials during the relevant period	Full-time equivalent employee number
0	0

Percentage of time spent on facility time

Percentage of time	Number of Employees
0%	0
1% - 50%	0
51% - 99%	0
100%	0

Percentage of pay bill spent on facility time

Total Cost of facility time	N/a
Total Pay bill	N/a
Percentage of the total pay bill spent on facility time	N/a

Paid trade union activities

Time spent on paid trade union activities as a percentage of total paid facility time hours.	N/a
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PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

Connected charities and organisations

The school converted on the 1st of May 2015 as a stand-alone Special Academy having previously been a foundation school with four strategic partners. The relationships established with two of these partners continue and are as follows:

Pro-Corda

Pro-Corda is a charity providing specialised music tuition and residential courses for children and young people with special educational needs using performing arts as a mean of raising self-esteem, developing team work and improving social communication. We continue to work very closely with Pro-Corda on a number of activities.

Schools Co-operative Society (SCS)

As a Co-operative Academy we are a member of the Schools Co-operative Society which is a federal or Secondary Co-operative, a movement which is constituted of co-operative schools throughout England.

In addition, the school is a member of the following organisations:

National Association of Independent and Non-Maintained Special Schools (NASS)

The Academy is an associate member of NASS and draws upon the support and specialist services of this organisation, in particular encouraging the use of the NASS contract between the Academy as provider and Local Authorities as commissioners of places at the Academy.

Hadlow College

During the academic/financial year 2019-2020 one of the school's staff undertook her Initial Teacher Training (ITT) with NWKTA, followed by completing her induction year. This is part of a more formal relationship with NWKTA and Dartford Grammar School for Boys (one of the lead schools in the teaching alliance) with reciprocal opportunities for their staff to learn more about SEN, through visits and placements.

Bexley London South East College

Students in the 6th Form attend the college for discrete courses to support their learning and independent skills.

St Michael's Prep School, Otford.

During the period of this report, Parkwood has collaborated with St Michael's in the following areas:

- Use by Parkwood of the swimming pool facilities at St Michael's for teaching those students who may find a leisure centre too large, too intimidating and too noisy.
- Training in safe physical intervention and SEN (including autism) delivered by Parkwood staff.

National Autistic Society

- Working towards accreditation February 2022

Education People, Kent

- School Improvement Partner to support Parkwood's school improvement journey.

Shakespeare School Festival

- This is an important part of our Performing Arts provision where the students write and perform their own plays.

Leiston Abbey

- Creative Arts residential; trip in the summer

Dennis Wise Foundation

- Has supported the school with creative arts activities, supported the purchase of a mini-bus with trailer for the steel pans.

Jack Petchey

- This is an organisation that supports the school in celebrating student achievement. Successful students each term access an award of funding that goes towards trips and activities for students in the school.

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

Objectives and activities

Objectives and aims

Parkwood Hall Co-operative Academy Trust Ltd is a stand-alone Academy Trust which provides education and care for male and female students aged between 8 and 19, who have significant learning difficulties, on both a day and residential basis. As directors of a Co-operative Academy, the Trustees have agreed and voted to adopt the values and ethos of the co-operative movement, which are: self-help, self-responsibility, democracy, equality, equity and solidarity. The Academy embraces the co-operative ethos of honesty, openness, social responsibility and caring for others.

The Academy's principal objective is to meet the special educational needs of all of its students. These needs are significant and complex and the students require a highly-specialised approach to their education. The special educational needs for which the Academy caters can be considered under the following headings:

Communication and Interaction – almost every student that we admit to Parkwood Hall Co-operative Academy has difficulty in one or more of the areas of speech, language and communication. Over 70% have a formal diagnosis of Autistic Spectrum Disorder, which impact upon their communication and their social interaction.

Cognition – we will consider for admission any student whose cognitive abilities fall within the range 'moderate learning difficulties' to 'severe learning difficulties'. Pupils admitted to Parkwood Hall are working at least two years below age related expectations.

Sensory/Physical – Due to the nature of the building and the challenges it poses, we are unable to meet the needs of individuals with significant physical disabilities. Although accessibility to most of the building is currently in the range of reasonable to good, it is not suited to those with high levels of need. We have some disabled-access toilets; we do not have hoists or fully accessible facilities for personal hygiene.

We can admit students with mild hemiplegia and other difficulties with mobility, such as hyper-mobile ligaments.

Complex Learning Difficulties/Disabilities – More and more of our students come under this category, which is defined by Professor Barry Carpenter as two or more conditions which are: co-existing, overlapping, interlocking, compounding, co-occurring, unique, and changing the nature of learning. Students with CLDD require very individualised approaches.

Genetic and other birth-related conditions – Recent examples of students admitted to Parkwood Hall Academy include those with the following conditions: Down's Syndrome and Ehlers-Danloss Syndrome.

All of the children and young people at Parkwood Hall experience significant disadvantages compared with most in the education system. They require a highly specialised approach, and in the case of Parkwood Hall, that approach starts with a particular set of core learning values, as follows:

- Independent - All staff members encourage students to be independent, and support is tailored to ensure this is the case for each student. We believe in enabling our students to reach their full potential and internal and external environments are adapted to enable students to do so. Staff remove barriers to enable all our students to acquire independence skills.
- Creative – As an organisation, group of employees and Trustees, we are relentlessly focussed on providing the very best provision for our families and students. We are absolutely committed to providing opportunities for staff and students to exercise creative thinking and problem solving. As a community we strive to make sure that every person is confident in trying new things and that everyone has a voice, where the best ideas are developed as we move towards a provision with high aspirations and are used to inform our future planning.
- Co-operative - As an organisation we passionately believe that collaborative working raises standards and improves practice across all teams. The power of working together with our families and multi-disciplinary teams ensures that outcomes are achieved for all. Together the best ideas are developed and as a result, our students, staff and families see the benefits.

The ethos of the school is best summed up by the mission statement "Growth through Personal and Social Learning". We believe in the continual growth of every individual within the school community, and that growth is facilitated through learning, individually and in groups.

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FOR THE YEAR ENDED 31 AUGUST 2020

As an Academy, Parkwood Hall is not obliged to follow the National Curriculum, but must have a curriculum offer which is balanced and in line with the needs of our students. Our curriculum is based upon the central principle that it should be Relevant, Realistic and Rewarding, and is composed of the following 8 areas:

- Communication – via speech, symbol, gesture, signing or electronic means
- Independence – gradually developing the ability to take responsibility for oneself
- Numbers for Life – relevant and realistic application of everyday Maths
- Words for Living – Literacy within the young person's scope and context
- Understanding and exploring the World – making sense of where we are in place and time
- Keeping Healthy and How Things Work – encompassing aspects of PE, biology, technology and science
- Understanding Ourselves & Society – Personal and Social Knowledge and Skills, including emotions
- Performing and Creative Arts – raising self-esteem, confidence and teamwork

The core values and ethos of the school, the nature of the curriculum, the broad and inclusive approach to meeting a wide variety of special educational needs and the way in which therapeutic services are fully integrated into the waking day curriculum are all individual selling points for the Academy and enable us to describe ourselves as a unique form of provision in London and the South East. As a result, there is a constant demand for our places and have an average student roll which is at or above our agreed number of planned places. This helps to ensure the financial stability of the Academy.

Strategies and activities 2019-20

The key objectives in the School Improvement Plan (SIP) for the year were as follows:

PRIORITY 1 – QUALITY OF EDUCATION

- To continually improve the quality of teaching and learning throughout the school through the robust quality assurance processes
- To implement an assessment system that enables teachers and senior leaders to analyse the progress of all pupils
- To implement a system of progress tracking for all pupils.
- Ensure the therapeutic needs of pupils as described within their EHCPs are met efficiently and effectively by the school and that governors can measure the impact of provision on pupil outcomes

PRIORITY 2 - PERSONAL DEVELOPMENT, BEHAVIOUR AND ATTITUDES

- Further develop whole school E-Safety awareness, training and curriculum delivery
- Further develop and implement a revised approach to the management of pupil behaviour
- Embed systems for capturing student voice for all pupils
- Review Personal, Social, Health and Economic (PSHE) and relationship and sex education (from September 2020 SRE statutory requirement)

PRIORITY 3 - QUALITY POST 16 PROVISION

- Review of current curriculum to ensure sufficient challenge for all students, including a wider provision of external qualifications both vocational and academic
- Review of study programmes to ensure that all students have a choice
- Transition routes from Post 16 to other opportunities planned, tracked and monitored.
- Review of offsite learning opportunities available to all students

PRIORITY 4 - RESIDENTIAL PROVISION

- Ensure that all areas of Appendix 3 of the national minimum standards are recorded in a format that evidences that senior leaders are monitoring the effectiveness of practices
- Ensure that all policies when next reviewed include reference to appropriate legislation and guidance
- Undertake a risk assessment in relation to the horses that are stabled in the school grounds (ref previous Welfare Ofsted)
- Boarding accommodation is further developed with Phase 1 of the school's overall plan completed with the aim of providing more homely accommodation
- Establish a regular programme of monitoring, review and moderation of progress for residential students
- Develop a prospectus clarifying the respite offer and rationale

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

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FOR THE YEAR ENDED 31 AUGUST 2020

PRIORITY 5 - BUSINESS

- To develop a 5 Year Facilities Plan based upon the completed condition survey
- Identify grants/funds available including government and local grants and make applications as appropriate
- Develop an outdoor learning policy to work in conjunction with the Learning Environment policy in order to identify priorities for development within the outdoor learning spaces

PRIORITY 6 - LEADERSHIP AND MANAGEMENT

- To ensure the governing body structure and organisational activity is able to meet all strategic responsibilities and have clear links with the operational requirements of the school
- Ensure Governors' and school leaders' self-evaluation judgements of all school performance are secure and based upon an evidenced programme of Quality Assurance
- Develop a 5-year Strategic Plan based on Governors' strategic vision for the school that Governors and school leaders use to guide the work of the school over the next five years
- To implement the roles and responsibilities of the new staffing structure ensuring all staff understand the expectation of their roles, thus giving the school the capacity to provide outstanding educational provision for all students
- To develop subject/area leadership responsibilities for: Creative Arts, Vocational. Other possibilities: PSHE, SRE, Science, ICT
- Ensure all staff are inducted and supported via the school's Induction and CPD programme
- To develop the role of the Safeguarding Team and implement the use of My Concern
- Embed the monitoring and auditing of safeguarding practices carried out by Governors.

Public benefit

The Trustees have complied with their duty to have due regard to the guidance on public benefit issued by the Charity Commission in exercising their powers and duties.

Strategic report

During the accounting period the Principal, Anna Mansaray took up her position in September 2019. The impact of Covid19 on the school has been significant during this period. The school had to close for a short period owing to serious staff shortages. However, once the school reopened to children of key workers and vulnerable learners we have managed to remain open and also offer additional provision through the school holidays.

Key Performance Indicators

Despite coping with the pandemic, the school has continued with its drive for improvement as indicated by the SIP priorities outlined above in Objectives, strategies and activities 2019-20.

The school was last inspected by Ofsted Welfare Inspectors in October 2019, whose focus was the quality of the residential provision.

The key judgements and recommendations of the welfare report were as follows:

Inspection dates: 14 to 16 October 2019

The residential special school provides effective services that meet the requirements for good.

The following areas that were inspected were all identified as good: overall experiences and progress of children and young people; how well children and young people are helped and protected and the effectiveness of leaders and managers.

The report identified what the school needs to do to improve in italics below: as follows:-

- 5.1 Suitable sleeping accommodation is provided for children. It is well organised and managed with risk assessments undertaken and the findings acted upon to reduce risk for all children. Where children are aged 8 years or over, sleeping accommodation for boys is separate from sleeping accommodation for girls. *In particular, the school should have a written record/risk assessment of how decisions are made in the allocation of accommodation.* □
- 5.8 Any use of surveillance equipment (e.g. CCTV cameras) or patrolling of school buildings or grounds for security purposes does not intrude unreasonably on children's privacy. *In particular, ensure that there is clear rationale, which is recorded, for the use of CCTV, and that children are informed of its use.*

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FOR THE YEAR ENDED 31 AUGUST 2020

- 12.5 All children and staff are given an opportunity to discuss with a relevant adult (who was not directly involved) within 24 hours of incidents of restraint, including reasonable force, they have been involved in, witnessed or been affected by. *In particular, ensure that staff are consistent in their recording of the children's and staff's debriefs following a restraint.*

Admissions

Student referrals have continued to be strong during the accounting period when a total of 120 sets of papers were received for consideration by the school for admission. Of these potential students, 14 were admitted in September 2020 and 13 students left Parkwood Hall at the end of the previous academic year. Two families decided to take their case to a Special Educational Needs and Disability Tribunal (SENDIST) to challenge the LA's decision not to commission a place at Parkwood. Both families successfully gained agreement for their children to attend the residential element of the school from September 2020.

Curriculum Developments

Due to the nature of the learning difficulties of our students, they are not entered for examinations such as GCSE. However, although they had been entered for alternative forms of accreditation from 14 years of age, due to the pandemic, and unlike GCSE exams, we were not offered grades for students that had been unable to complete units. These include Oxford Cambridge and RSA (OCR) Functional Skills (English and Maths), Open College Network (OCN) Independent Living Skills and Trinity College Arts Awards. Our students take these at 5 levels: Entry 1, 2, 3 and levels 1 and 2. Level 1 is often the minimum requirement for students to study a mainstream course at college of further education, whilst other levels enable students to continue their study through access courses.

The curriculum has recently been re-designed and is now in the phase of implementation. We have collectively decided that OCN no longer provides the appropriate qualifications that support our student's skills, knowledge, and future destinations. Therefore, we are in the process of implementation for ASDAN Personal Progress (below entry level 1), Personal Social Development (working above entry 2), Employability (sixth form key stage 5 students). We have also moved towards Pearson examination board for those students working from Entry 1 to Level 2. Within the next Trustees report 2020-2021 we will present ASDAN accreditation data and Pearson examination data. Within this the new curriculum will be reflected in the outcomes achieved.

Our post 16 students' curriculum has a focus on Vocational Skills Awards, accredited via ASDAN. The majority of key stage 5 students attend college for one day per week. We also work with Bromley Mencap, which provides vocational out of school learning and work experience for our post 16 students.

Students	Destinations
All students successfully transitioned to appropriate key stage provision: both Post 16 and Post 19.	Further Education, Specialist Colleges, Alternative Provision, and day services.

Going concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, the Board of Trustees continues to adopt the going concern basis in preparing the accounts. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

Financial review

The Academy's income comes from two main sources:

Place funding at £10K per planned place. This comes from the Department for Education via the Education and Skills Funding Agency (ESFA). When the Academy admits pupils above the 101.5 funded by the ESFA the placing Local Authority is charged the £10k base funding.

The remainder of the Academy's funding comes mainly in the form of Top-Up fees, which are invoiced to local authorities and paid directly into the school's bank account.

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The grant funding and associated expenditure during the year ended 31st August 2020 is set out in the statement of financial activities within this report.

We hold funds in two broad categories: funds which are available for spending and other funds which are not available for spending.

Spendable funds are in turn sub-categorised between those which are available for spending at the discretion of Trustees ("Unrestricted Funds") and those which are subject to condition or restriction ("Restricted Funds"). Funds not available for spending include the book value of fixed assets such as land, buildings and equipment. These have a value and are therefore included as assets in the accounts but, clearly, we cannot spend this value. In common with all Academies and Local Authorities, our share of the Local Government Pension Scheme ('LGPS') deficit must also be reflected in our accounts and as this is not a conventional liability, it does not need to be deducted from spendable funds. We meet our obligations in respect of the LGPS by paying over pension contributions due as calculated by the Scheme's actuaries.

The following balances were held at 31 August 2020:

Fund	Category	2020 £'000	2019 £'000
GAG	Restricted General Funds	-	-
Other DfE/ESFA Grants	Restricted General Funds	39	35
Other Government Grants	Restricted General Funds	1,549	1,267
Other Income	Restricted General Funds	36	36
	Sub-total General Restricted Funds	1,624	1,338
Unspent Capital Grants	Restricted Fixed Asset Fund	327	-
Other Income	Unrestricted General Fund	258	160
	Sub-Total Spendable Funds	2,209	1,498
Net Book Value of Fixed Assets	Restricted Fixed Asset Fund	5,895	5,566
Share of LGPS Deficit	Restricted Pension Reserve	(3,485)	(2,788)
	Total All Funds	<u>4,619</u>	<u>4,276</u>

During the year under review and before transfers and actuarial gains, there was a surplus of £286k (2019: £525k) on general restricted funds, a surplus of £98k (2019: £137k) on unrestricted funds and after LGPS valuation adjustments, depreciation and capital income and expenditure, an overall surplus) of £343k (2019: £3k).

Restricted and Unrestricted Reserves policy

The Academy's Trust Board have considered the appropriate level of reserves as an Academy. Reserves are intended to provide sufficient working capital to ensure that all short-term financial commitments can be met in the case of delayed funding, and to provide a contingency for emergency expenditure. The Trust maintains a minimum reserve of two month's salaries to cover any potential delays in fee income, or other unforeseen influences on cash-flow. A further reserve exists to support the "Strategy for Growth Project", the priorities of which are improving the boarding accommodation and better meeting demand for places, and ensuring the site is fully sustainable.

Investment policy and powers

The Academy Trust Board has the power to deposit or invest any funds of the Academy Trust not immediately required for the furtherance of its objects (but to invest only after obtaining initial advice from a financial expert). During the year no investments were made. The Academy's Trust Board chose to monitor expenditure against income to assess the levels of available funds for investment before seeking advice on appropriate investment opportunities.

Principal risks and uncertainties

The Trust Board is responsible for risk management and for maintaining a sound system of internal control that supports the achievement of policies, aims and objectives, whilst safeguarding public funds and other funds and assets for which it is responsible. The Trust Board is advised in this role by the Finance and General Purposes Committee and both are advised and informed by the Senior Leadership Team.

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The in-year key areas of risk identified by the school are:

- There are no commissioning arrangements in place with local authorities which could lead to a failure to admit sufficient students (day or boarding) to ensure continued financial viability
- The operational costs of residential provision and development of residential living provision that is fit for purpose may not be affordable based upon the current fee structure
- The site strategy is not yet fully developed and impacts on the plans for income generation. Isolation due to stand alone academy status will lead to limiting of opportunities for pupils and for staff professional development and support.

The LGPS deficit is monitored by Trustees and any impact on future contribution levels kept under review

Our fundraising practices

The Trust and our parents organise fundraising events and appeals and co-ordinate the activities of our supporters both in the Academy and in the wider community on behalf of the Trust, though this has been impacted during the year by the pandemic.

The Trust does not use professional fundraisers or involve commercial participators.

There have been no complaints about fundraising activity this year.

The Trust complies with the Fundraising Regulator's Code of Fundraising Practice

All fundraising is undertaken by the Trust in a manner that seeks to ensure that it is not unreasonably intrusive or persistent. Contact is made through email, Academy newsletters, our website and via students.

Financial and risk management objectives and policies

The Trustees have assessed the major risks to which the Academy is exposed in particular, those relating to maintaining pupil numbers, provision of facilities and other operational areas of the Academy and its finances. The Trustees has implemented a number of systems to assess risks that the Academy faces, especially in the operational areas and in relation to the control of finance. The Trustees have introduced systems, including the operational procedures and internal financial controls in order to minimise risk. Where significant financial risk remains, they have ensured they have adequate insurance cover. The Academy has an effective system of internal financial controls and this is explained in more detail in the Governance Statement.

Change of Government Policy – the Academy revises its School Improvement Plan regularly to cope with changes in Government policy, acting where necessary to decrease costs and increase income from other sources.

Employment Laws – the Academy has support from an external human resources consultancy, Judicium Consulting Ltd, to ensure that it has up to date information on employment law.

Health and Safety – the Academy has an appropriate Health and Safety Policy and an Emergency Response Plan, both of which are reviewed annually. Risk assessments are carried out for high risk areas and for events of school trips and there is sufficient insurance in place to guard against any financial loss.

Fraud – the Academy has appointed a responsible officer to carry out checks on financial systems and records as required by the Academy Financial Handbook. There are clear Financial Procedures laid down within the Finance Policy and a good segregation of duties. All Academy assets above a set limit are included within the Academy's asset register, which is supplemented by photographic records.

Plans for future periods

The School Improvement Plan (SIP) for the Academic year 2020-21 has identified the following priorities:

PRIORITY 1 – QUALITY OF EDUCATION

To implement new curriculum provision, and measure impact throughout a variety of quality assurance processes
To implement Evidence for Learning (EfL) across all phases and use Insights for Learning to analyse quantitative and qualitative data that is meaningful and purposeful
To implement the National Autistic Society school standard plan for the school

PRIORITY 2 - PERSONAL DEVELOPMENT, BEHAVIOUR AND ATTITUDES

To develop a behaviour management system that is effective in all pathways
Develop Student Voice and its impact and engagement with school development

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

Embed transition planning for admissions including induction processes, to include the Multi-Disciplinary Team (MDT)

PRIORITY 3 - QUALITY POST 16 PROVISION

To ensure that 100% of key stage 5 students achieve their accreditation for which they are entered

To provide work experience opportunities for 100% of key stage 4 and 5 students (internal and external)

To develop links with external providers to provide opportunities linked to student's future destinations that will **enable** them to live a fulfilled life beyond Parkwood hall School.

PRIORITY 4 - RESIDENTIAL PROVISION

Develop the quality of experience for pupils within the residential setting

Improve the quality residential curriculum linking to day curriculum by adopting ASDAN and ensuring close monitoring and recording of progress

PRIORITY 6 - LEADERSHIP AND MANAGEMENT

Develop strategic 5-year plan

To include the school's commitment to Diversity and anti-discriminatory practice embedded in all school systems and curriculum support for pupils

Improve community and Co-operative Links

Develop Parent Voice contribution to school development

Promotion and development of Wellbeing and mental health for staff and students and parents

To implement new staffing structure with further middle leader subject leads for ICT and Science

To provide a plan for the future development of the school's property assets and estate for the benefit of students.

Funds Held as Custodian Trustee on Behalf of Others

The Academy Trust is not acting as custodian trustee for any other external body.

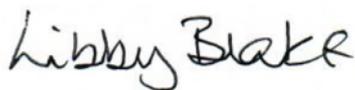
Auditor

In so far as the Trustees are aware:

There is no relevant audit information of which the charitable company's auditor is unaware; and

The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees' report, incorporating a strategic report, was approved by order of the Board of Trustees, as the company directors, on 10th December 2020 and signed on its behalf by:



L Blake
Chair of Trustees

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2020

Scope of responsibility

As Trustees we acknowledge we have overall responsibility for ensuring that Parkwood Hall Co-operative Academy Trust has an effective and appropriate system of control, financial and otherwise. The Board of Trustees has delegated the day-to-day responsibility to the Principal, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Parkwood Hall Co-operative Academy Trust and the Secretary of State for Education. The Accounting Officer is also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Trustees has formally met 4 times during the period 2019-20. Attendance during the period at meetings of the Board of Trustees can be found in Table 1.

The Board of Trustees undertook a skills audit to determine and identify skills required to govern the school. The skills audit enabled Trustees to identify any areas of future development and training and ensure the most effective utilisation of Trustees' skills and expertise within the Board and its sub committees. It also acted to inform the recruitment of new Community Governors.

The Finance and General Purposes Committee (F & GP) is a sub-committee of the main Board of Trustees. Its main purpose is to monitor income and expenditure throughout the year, authorise expenditure above set limits, review financial policies and consider future financial plans and strategy. It is guided by the Academies Financial Handbook. The Business Manager attended all F & GP meetings in an advisory capacity.

The Curriculum and Strategy Committee (C & S) is also a sub-committee of the Board of Trustees. Its terms of reference state that its remit is, *inter alia*:

1. School policies and other matters related to the whole school curriculum
2. Admission of students;
3. The assessment, progress and attainment of students;
4. To monitor the professional needs of staff;
5. To contribute to the monitoring of the School Improvement Plan.

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2020

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Parkwood Hall Co-operative Academy Trust for the year ended 31 August 2020 and up to the date of approval of the annual report and accounts.

Capacity to handle risk

The Board of Trustees has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the year ended 31 August 2020 and up to the date of approval of the Annual Report and Accounts. This process is regularly reviewed by the Board of Trustees.

The risk and control framework

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- Comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees
- Regular reviews by the F & GP of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes
- setting targets to measure financial and other performance
- Clearly defined purchasing (asset purchase or capital investment guidelines)
- Delegation of authority and segregation of duties
- Identification and management of risks.

Review of effectiveness

As Accounting Officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. During the period in question the review has been informed by:

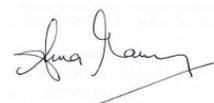
- The work of the external auditor
- The work of the executive managers within the Academy Trust who have responsibility for the development and maintenance of the internal control framework
- The Financial Management and Governance Self-Assessment Process (FMGS).

The Accounting Officer has been advised of the implications following the review of the system of internal control by the Finance & General Purpose committee and plans to address any weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the Board of Trustees on 10th December 2020 and signed on its behalf by:



L Blake
Chair of Trustees



A Mansaray
Accounting Officer

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

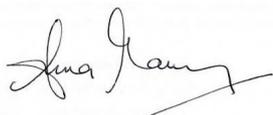
STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE

FOR THE YEAR ENDED 31 AUGUST 2020

As accounting officer of Parkwood Hall Co-operative Academy Trust, I have considered my responsibility to notify the Academy Trust Board of Trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the Academy Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2019.

I confirm that I and the Academy Trust's Board of Trustees are able to identify any material irregular or improper use of funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academies Financial Handbook 2019.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.



A Mansaray
Accounting Officer

10th December 2020

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees (who are also the directors of Parkwood Hall Co-operative Academy Trust for the purposes of company law) are responsible for preparing the Trustees' report and the Financial Statements in accordance with the Academies Accounts Direction 2019 to 2020 published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare Financial Statements for each financial year. Under company law, the Trustees must not approve the Financial Statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these Financial Statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial Statements; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the Financial Statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of Financial Statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees on 10 December 2020 and signed on its behalf by:



L Blake
Chair of Trustees

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

FOR THE YEAR ENDED 31 AUGUST 2020

Opinion

We have audited the Financial Statements of Parkwood Hall Co-operative Academy Trust for the year ended 31 August 2020 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency.

In our opinion the Financial Statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the Financial Statements' section of our report. We are independent of the Academy Trust in accordance with the ethical requirements that are relevant to our audit of the Financial Statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the Financial Statements is not appropriate; or
- the Trustees have not disclosed in the Financial Statements any identified material uncertainties that may cast significant doubt about the Academy Trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the Financial Statements are authorised for issue.

Other information

The Trustees are responsible for the other information, which comprises the information included in the annual report other than the Financial Statements and our auditor's report thereon. Our opinion on the Financial Statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the Financial Statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Financial Statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the Financial Statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report including the incorporated Strategic Report for the financial year for which the Financial Statements are prepared is consistent with the Financial Statements; and
- the Trustees' report including the incorporated strategic report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Academy Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report, including the incorporated Strategic Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the Financial Statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees are responsible for the preparation of the Financial Statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of Financial Statements that are free from material misstatement, whether due to fraud or error.

In preparing the Financial Statements, the Trustees are responsible for assessing the Academy Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the Financial Statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these Financial Statements.

A further description of our responsibilities for the audit of the Financial Statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Use of our report

This report is made solely to the charitable company's Members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Members as a body, for our audit work, for this report, or for the opinions we have formed.



David John Walsh FCCA (Senior Statutory Auditor)

For and on behalf of Baxter & Co

Chartered Certified Accountants

Lynwood House

Crofton Road

Orpington

Kent

BR6 8QE

Dated: 25 January 2021

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY

FOR THE YEAR ENDED 31 AUGUST 2020

In accordance with the terms of our engagement letter dated 15 December 2015 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2019 to 2020, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Parkwood Hall Co-operative Academy Trust during the period 1 September 2019 to 31 August 2020 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Parkwood Hall Co-operative Academy Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the Parkwood Hall Co-operative Academy Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Parkwood Hall Co-operative Academy Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Parkwood Hall Co-operative Academy Trust's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Parkwood Hall Co-operative Academy Trust's funding agreement with the Secretary of State for Education dated 25 March 2015 and the Academies Financial Handbook, extant from 1 September 2019, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2019 to 2020. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2019 to 31 August 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2019 to 2020 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy Trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- Review of payments to staff;
- Review of payments to suppliers and other third parties;
- Review of grant and other income streams;
- Review of some key financial control procedures;
- Discussions with finance staff;
- Consideration of the record maintained by the Accounting Officer of the oversight they have exercised;
- Consideration of the programme of internal scrutiny implemented by the Academy Trust in order to comply with its obligations under 3.1 of the Academies Financial Handbook 2019, issued by the ESFA.

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2019 to 31 August 2020 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Baxter & Co
Independent Reporting Accountants
Chartered Certified Accountants

Lynwood House
Crofton Road
Orpington
Kent
BR6 8QE

Dated: 25 January 2021

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2020

	Notes	Unrestricted funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2020 £'000	Total 2019 £'000
Income and endowments from:						
Donations and capital grants	3	-	-	573	573	20
Charitable activities:						
- Funding for educational operations	4	81	6,019	-	6,100	5,974
Other trading activities	5	33	29	-	62	83
Investments	6	3	-	-	3	-
Total		<u>117</u>	<u>6,048</u>	<u>573</u>	<u>6,738</u>	<u>6,077</u>
Expenditure on:						
Raising funds	7	3	7	-	10	15
Charitable activities:						
- Educational operations	8	16	6,109	159	6,284	6,059
Total	7	<u>19</u>	<u>6,116</u>	<u>159</u>	<u>6,294</u>	<u>6,074</u>
Net income/(expenditure)		98	(68)	414	444	3
Transfers between funds	17	-	(242)	242	-	-
Other recognised gains/(losses)						
Actuarial losses on defined benefit pension schemes	19	-	(101)	-	(101)	(623)
Net movement in funds		98	(411)	656	343	(620)
Reconciliation of funds						
Total funds brought forward		<u>160</u>	<u>(1,450)</u>	<u>5,566</u>	<u>4,276</u>	<u>4,896</u>
Total funds carried forward		<u>258</u>	<u>(1,861)</u>	<u>6,222</u>	<u>4,619</u>	<u>4,276</u>

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2020

Comparative year information Year ended 31 August 2019	Notes	Unrestricted	Restricted funds:		Total
		funds £'000	General £'000	Fixed asset £'000	2019 £'000
Income and endowments from:					
Donations and capital grants	3	-	-	20	20
Charitable activities:					
- Funding for educational operations	4	115	5,859	-	5,974
Other trading activities	5	54	29	-	83
Total		<u>169</u>	<u>5,888</u>	<u>20</u>	<u>6,077</u>
Expenditure on:					
Raising funds	7	15	-	-	15
Charitable activities:					
- Educational operations	8	17	5,891	151	6,059
Total	7	<u>32</u>	<u>5,891</u>	<u>151</u>	<u>6,074</u>
Net income/(expenditure)		137	(3)	(131)	3
Transfers between funds	17	-	(60)	60	-
Other recognised gains/(losses)					
Actuarial losses on defined benefit pension schemes	19	-	(623)	-	(623)
Net movement in funds		137	(686)	(71)	(620)
Reconciliation of funds					
Total funds brought forward		<u>23</u>	<u>(764)</u>	<u>5,637</u>	<u>4,896</u>
Total funds carried forward		<u>160</u>	<u>(1,450)</u>	<u>5,566</u>	<u>4,276</u>

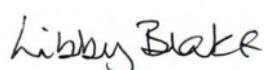
PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

BALANCE SHEET

AS AT 31 AUGUST 2020

		2020		2019	
	Notes	£'000	£'000	£'000	£'000
Fixed assets					
Tangible assets	12		5,895		5,566
Current assets					
Stocks	13	11		7	
Debtors	14	858		139	
Cash at bank and in hand		1,995		1,726	
		<u>2,864</u>		<u>1,872</u>	
Current liabilities					
Creditors: amounts falling due within one year	15	(655)		(374)	
		<u></u>		<u></u>	
Net current assets			2,209		1,498
Net assets excluding pension liability			8,104		7,064
Defined benefit pension scheme liability	19		(3,485)		(2,788)
			<u></u>		<u></u>
Total net assets			<u>4,619</u>		<u>4,276</u>
Funds of the Academy Trust:					
Restricted funds	17				
- Fixed asset funds			6,222		5,566
- Restricted income funds			1,624		1,338
- Pension reserve			(3,485)		(2,788)
			<u></u>		<u></u>
Total restricted funds			4,361		4,116
Unrestricted income funds	17		258		160
			<u></u>		<u></u>
Total funds			<u>4,619</u>		<u>4,276</u>

The Financial Statements on pages 22 to 46 were approved by the Trustees and authorised for issue on 10 December 2020 and are signed on their behalf by:



.....
L Blake
Chair of Trustees

Company Number 09494940

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2020

	Notes	2020 £'000	£'000	2019 £'000	£'000
Cash flows from operating activities					
Net cash provided by operating activities	20		181		643
Cash flows from investing activities					
Dividends, interest and rents from investments		3		-	
Capital grants from DfE Group		573		20	
Purchase of tangible fixed assets		(488)		(80)	
Net cash provided by/(used in) investing activities			<u>88</u>		<u>(60)</u>
Net increase in cash and cash equivalents in the reporting period			269		583
Cash and cash equivalents at beginning of the year			<u>1,726</u>		<u>1,143</u>
Cash and cash equivalents at end of the year			<u><u>1,995</u></u>		<u><u>1,726</u></u>

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation

The Financial Statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their Financial Statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2019 to 2020 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

1.2 Going concern

The Trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the Financial Statements and have concluded that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy Trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the Financial Statements.

1.3 Income

All incoming resources are recognised when the Academy Trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance Sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Sponsorship income

Sponsorship income provided to the Academy Trust which amounts to a donation is recognised in the Statement of Financial Activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the Academy Trust has provided the goods or services.

Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the Financial Statements until they are sold. This income is recognised within 'Income from other trading activities'.

Donated fixed assets

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the Academy Trust's accounting policies.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

Expenditure on raising funds

This includes all expenditure incurred by the Academy Trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Charitable activities

These are costs incurred on the Academy Trust's educational operations, including support costs and costs relating to the governance of the Academy Trust apportioned to charitable activities.

1.5 Tangible fixed assets and depreciation

Assets costing £5,000 or more per item (or less if they form part of a larger purchase or project where the total cost exceeds £25,000) are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Where tangible fixed assets have been acquired / funded by other income, the fixed asset fund is also credited. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities.

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost or valuation of each asset over its expected useful life, as follows:

Freehold land and buildings	50 years straight line
Computer equipment	3 to 5 years straight line
Fixtures, fittings & equipment	3 to 5 years straight line
Motor vehicles	4 years straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.7 Leased assets

Rentals payable under operating leases are charged against income on a straight-line basis over the period of the lease.

1.8 Financial instruments

The Academy Trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy Trust and their measurement basis are as follows.

Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

1.9 Stock

Stock is valued at the lower of cost and net realisable value. Net realisable value is based on estimated selling price less further costs to completion and disposal. Provision is made for obsolete and slow moving stock.

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

1.10 Taxation

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.11 Pensions benefits

Retirement benefits to employees of the Academy Trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the Academy Trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Academy Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to net income or expenditure are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

1.12 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

1.13 Agency Arrangements

Where the Academy Trust acts as agent in collecting and / or distributing from the ESFA or others, and subsequent disbursements are excluded from the Statement of Financial Activities as the Trust does not have control over charitable application of the funds. The funds received and paid, and any balances held are disclosed in note 27.

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 19, will impact the carrying amount of the pension liability. Furthermore, a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2020. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Critical areas of judgement

In preparing these Financial Statements, the Trustees have not needed to exercise any subjective judgements that would be critical to the Academy Trust's Financial Statements.

3 Donations and capital grants

	Unrestricted funds £'000	Restricted funds £'000	Total 2020 £'000	Total 2019 £'000
Capital grants	-	573	573	20

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

4 Funding for the Academy Trust's educational operations

	Unrestricted funds £'000	Restricted funds £'000	Total 2020 £'000	Total 2019 £'000
DfE / ESFA grants				
General annual grant (GAG)	-	962	962	972
Other DfE group grants	-	134	134	62
	-	1,096	1,096	1,034
Other government grants				
Local authority grants	-	4,919	4,919	4,825
Exceptional government funding				
Coronavirus exceptional support	-	4	4	-
	-	4,923	4,923	4,825
Other funding				
Other incoming resources	81	-	81	115
Total funding	81	6,019	6,100	5,974

The academy trust has been eligible to claim additional funding in the year from government support schemes in response to the coronavirus outbreak. The funding received is shown above under "exceptional government funding". The funding received for coronavirus exceptional support covers additional costs incurred in response to the virus.

5 Other trading activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2020 £'000	Total 2019 £'000
Lettings / Rents income	26	-	26	36
Catering income	1	-	1	2
Other income	6	29	35	45
	33	29	62	83

6 Investment income

	Unrestricted funds £'000	Restricted funds £'000	Total 2020 £'000	Total 2019 £'000
Short term deposits	3	-	3	-

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

7 Expenditure

	Staff costs £'000	Non-pay expenditure Premises £'000	Other £'000	Total 2020 £'000	Total 2019 £'000
Expenditure on raising funds					
- Direct costs	10	-	-	10	15
Academy's educational operations					
- Direct costs	3,565	129	299	3,993	3,637
- Allocated support costs	1,538	453	300	2,291	2,422
	<u>5,113</u>	<u>582</u>	<u>599</u>	<u>6,294</u>	<u>6,074</u>

Net income/(expenditure) for the year includes:

	2020 £'000	2019 £'000
Fees payable to auditor for:		
- Audit	7	7
- Other services	6	6
Operating lease rentals	16	13
Depreciation of tangible fixed assets	159	151
Net interest on defined benefit pension liability	49	40
	<u>237</u>	<u>227</u>

Included within expenditure are the following transactions:

	2020 £
Gifts made by the Academy Trust - total	<u>1,509</u>

Clarification - While the majority of disclosure in these accounts are rounded to £'000, disclosure of gifts are not. The value of gifts for the year was £1,509 (and not £1,509k).

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

8 Charitable activities	Unrestricted funds £'000	Restricted funds £'000	Total 2020 £'000	Total 2019 £'000
Direct costs				
Educational operations	2	3,991	3,993	3,637
Support costs				
Educational operations	14	2,277	2,291	2,422
	<u>16</u>	<u>6,268</u>	<u>6,284</u>	<u>6,059</u>
Analysis of costs			2020	2019
			£'000	£'000
Direct costs				
Teaching and educational support staff costs			3,565	3,208
Staff development			63	50
Depreciation			129	120
Technology costs			43	48
Educational supplies and services			92	66
Educational consultancy			5	5
Other direct costs			96	140
			<u>3,993</u>	<u>3,637</u>
Support costs				
Support staff costs			991	1,071
Defined benefit pension scheme - staff costs (FRS102 adjustment)			547	488
Depreciation			30	31
Technology costs			32	34
Maintenance of premises and equipment			256	331
Cleaning			2	2
Energy costs			102	115
Rent, rates and other occupancy costs			48	53
Insurance			5	5
Security and transport			10	-
Catering			58	79
Defined benefit pension scheme - finance costs (FRS102 adjustment)			49	40
Legal costs			1	-
Other support costs			111	115
Governance costs			49	58
			<u>2,291</u>	<u>2,422</u>

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

9 Staff

Staff costs

Staff costs during the year were:

	2020	2019
	£'000	£'000
Wages and salaries	3,382	3,064
Social security costs	285	258
Pension costs	554	462
Defined benefit pension scheme - staff costs (FRS102 adjustment)	547	488
	<u>4,768</u>	<u>4,272</u>
Staff costs - employees	4,768	4,272
Agency staff costs	345	510
	<u>5,113</u>	<u>4,782</u>

Staff numbers

The average number of persons employed by the Academy Trust during the year was as follows:

	2020	2019
	Number	Number
Teachers	15	15
Administration and support	125	124
Management	8	5
	<u>148</u>	<u>144</u>

The number of persons employed, expressed as a full time equivalent, was as follows:

	2020	2019
	Number	Number
Teachers	15	14
Administration and support	90	90
Management	8	4
	<u>113</u>	<u>108</u>

Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2020	2019
	Number	Number
£60,000 - £70,000	2	2
£70,001 - £80,000	1	-
£90,001 - £100,000	1	-
	<u>4</u>	<u>2</u>

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

9 Staff

Key management personnel

The key management personnel of the Academy Trust comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the Academy Trust was £550,978 (2019: £454,142).

10 Trustees' remuneration and expenses

One or more of the Trustees has been paid remuneration or has received other benefits from an employment with the Academy Trust. The Principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of Principal and staff members under their contracts of employment, and not in respect of their services as Trustees. Other Trustees did not receive any payments, other than expenses, from the Academy Trust in respect of their role as Trustees.

The value of Trustees' remuneration and other benefits was as follows:

A Mansaray (Principal):

- Remuneration: £95,000 - £100,000 (2019: not appointed)
- Employer's pension contributions: £20,000 - £25,000 (2019: not appointed)

E Valdez (Staff Trustee):

- Remuneration: £35,000 - £40,000 (2019: £35,000 - £40,000)
- Employer's pension contributions: £5,000 - £10,000 (2019: £5,000 - £10,000)

J Kaur (Staff Trustee):

- Remuneration: not appointed in current year (2019: £50,000 - £55,000)
- Employer's pension contributions: not appointed in current year (2019: £5,000 - £10,000)

A Thompson (Staff Trustee):

- Remuneration: £45,000 - £50,000 (2019: not appointed)
- Employer's pension contributions: £5,000 - £10,000 (2019: not appointed)

During the period, £nil (2019: £nil) was reimbursed or paid directly to 0 Trustees (2019: 0 Trustees) in respect of expenses incurred in performing their duties of employment.

Other related party transactions involving trustees are set out in the related party note.

11 Insurance for Trustees and officers

The Academy Trust has opted into the Department for Education's Risk Protection Arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy Trust business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme.

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

12 Tangible fixed assets

	Freehold land and buildings £'000	Computer equipment £'000	Fixtures, fittings & equipment £'000	Motor vehicles £'000	Total £'000
Cost					
At 1 September 2019	5,944	48	143	18	6,153
Additions	453	35	-	-	488
At 31 August 2020	6,397	83	143	18	6,641
Depreciation					
At 1 September 2019	487	48	37	15	587
Charge for the year	116	12	28	3	159
At 31 August 2020	603	60	65	18	746
Net book value					
At 31 August 2020	5,794	23	78	-	5,895
At 31 August 2019	5,457	-	106	3	5,566

Freehold land is included above at its net book value of £699k.

13 Stocks

	2020 £'000	2019 £'000
Catering and cleaning stock	8	7
Stationery stock	3	-
	11	7

14 Debtors

	2020 £'000	2019 £'000
Trade debtors	282	38
VAT recoverable	65	42
Prepayments and accrued income	511	59
	858	139

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

15 Creditors: amounts falling due within one year

	2020	2019
	£'000	£'000
Trade creditors	163	101
Other taxation and social security	99	92
Other creditors	103	97
Accruals and deferred income	290	84
	<u>655</u>	<u>374</u>

16 Deferred income

	2020	2019
	£'000	£'000
Deferred income is included within:		
Creditors due within one year	<u>7</u>	<u>4</u>
Deferred income at 1 September 2019	4	4
Released from previous years	(4)	(4)
Resources deferred in the year	<u>7</u>	<u>4</u>
Deferred income at 31 August 2020	<u><u>7</u></u>	<u><u>4</u></u>

At 31 August 2020 the Academy Trust was holding funds of £4k (2019: £4k) in relation to bursary funding received and £3k (2019: £nil) in relation to trip income received in advance.

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

17 Funds

	Balance at 1 September 2019 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2020 £'000
Restricted general funds					
General Annual Grant (GAG)	-	962	(720)	(242)	-
Other DfE / ESFA grants	35	90	(91)	-	34
Pupil premium	-	44	(39)	-	5
Other government grants	1,267	4,923	(4,641)	-	1,549
Other restricted funds	36	29	(29)	-	36
Pension reserve	(2,788)	-	(596)	(101)	(3,485)
	<u>(1,450)</u>	<u>6,048</u>	<u>(6,116)</u>	<u>(343)</u>	<u>(1,861)</u>
Restricted fixed asset funds					
Transfer on conversion	4,765	-	(90)	-	4,675
DfE group capital grants	31	573	(6)	-	598
Capital expenditure from GAG and other funds	765	-	(58)	242	949
Private sector capital sponsorship	5	-	(5)	-	-
	<u>5,566</u>	<u>573</u>	<u>(159)</u>	<u>242</u>	<u>6,222</u>
Total restricted funds	<u>4,116</u>	<u>6,621</u>	<u>(6,275)</u>	<u>(101)</u>	<u>4,361</u>
Unrestricted funds					
General funds	<u>160</u>	<u>117</u>	<u>(19)</u>	<u>-</u>	<u>258</u>
Total funds	<u>4,276</u>	<u>6,738</u>	<u>(6,294)</u>	<u>(101)</u>	<u>4,619</u>

The specific purposes for which the funds are to be applied are as follows:

The Restricted General Funds are used to fund the general operating costs of the Academy.

Under the funding agreement with the Secretary of State, the Academy Trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2020.

The Restricted Fixed Asset Fund represents the net book value of fixed assets plus any unspent element of Capital funds. When assets are purchased the fund is increased and depreciation charges reduce the fund. The pension reserve deficit represents the Academy's share of the LGPS deficit and this will be reduced over the long term by following the advice of the Academy's actuaries. Unrestricted Funds represent the resources available to be applied to the Academy's charitable objectives at the discretion of the Trustees.

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

17 Funds

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2018 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2019 £'000
Restricted general funds					
General Annual Grant (GAG)	-	972	(912)	(60)	-
Other DfE / ESFA grants	17	29	(11)	-	35
Pupil premium	2	33	(35)	-	-
Other government grants	822	4,825	(4,380)	-	1,267
Other restricted funds	32	29	(25)	-	36
Pension reserve	(1,637)	-	(528)	(623)	(2,788)
	<u>(764)</u>	<u>5,888</u>	<u>(5,891)</u>	<u>(683)</u>	<u>(1,450)</u>
Restricted fixed asset funds					
Transfer on conversion	4,855	-	(90)	-	4,765
DfE group capital grants	14	20	(3)	-	31
Capital expenditure from GAG and other funds	758	-	(53)	60	765
Private sector capital sponsorship	10	-	(5)	-	5
	<u>5,637</u>	<u>20</u>	<u>(151)</u>	<u>60</u>	<u>5,566</u>
Total restricted funds	<u>4,873</u>	<u>5,908</u>	<u>(6,042)</u>	<u>(623)</u>	<u>4,116</u>
Unrestricted funds					
General funds	<u>23</u>	<u>169</u>	<u>(32)</u>	<u>-</u>	<u>160</u>
Total funds	<u>4,896</u>	<u>6,077</u>	<u>(6,074)</u>	<u>(623)</u>	<u>4,276</u>

18 Analysis of net assets between funds

	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total Funds £'000
Fund balances at 31 August 2020 are represented by:				
Tangible fixed assets	-	-	5,895	5,895
Current assets	258	2,279	327	2,864
Creditors falling due within one year	-	(655)	-	(655)
Defined benefit pension liability	-	(3,485)	-	(3,485)
Total net assets	<u>258</u>	<u>(1,861)</u>	<u>6,222</u>	<u>4,619</u>

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

18 Analysis of net assets between funds

	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total Funds £'000
Fund balances at 31 August 2019 are represented by:				
Tangible fixed assets	-	-	5,566	5,566
Current assets	160	1,712	-	1,872
Creditors falling due within one year	-	(374)	-	(374)
Defined benefit pension liability	-	(2,788)	-	(2,788)
Total net assets	<u>160</u>	<u>(1,450)</u>	<u>5,566</u>	<u>4,276</u>

19 Pension and similar obligations

The Academy Trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Royal Borough of Kensington and Chelsea. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2016, and that of the LGPS related to the period ended 31 March 2016.

Contributions amounting to £64k (2019: £60k) were payable to the schemes at 31 August 2020 and are included within creditors.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academies. All teachers have the option to opt out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary. These contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 5 March 2019.

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

19 Pension and similar obligations

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% employer administration charge);
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million giving a notional past service deficit of £22,000 million;
- an employer cost cap of 10.9% of pensionable pay; and
- the assumed real rate of return is 2.4% in excess of prices. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return is 4.45%.

Scheme Changes

In December 2018, the Court of Appeal held that transitional protection provisions contained in the reformed judicial and firefighter pension schemes, introduced as part of public service pension reforms in 2015, gave rise to direct age discrimination and were therefore unlawful. The Supreme Court, in a decision made in June 2019, have rejected the Government's application for permission to appeal the Court of Appeal's ruling. The case will now be referred to an Employment Tribunal for a decision regarding the remedy which will need to be offered to those members of the two schemes who were subject of the age discrimination.

HM Treasury are clear that the ruling has implications for the other public service schemes, including the Teachers' Pension Scheme. Those implications are currently being considered and any impact on scheme costs is expected to be looked at within the next scheme valuation, which is currently scheduled to be based on April 2020 data and implemented in April 2023.

The employer's pension costs paid to the TPS in the period amounted to £210k (2019: £148k).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Academy Trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy Trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 16.1% for employers and 5.5% to 8.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of Academy Trust closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2020	2019
	£'000	£'000
Employer's contributions	344	314
Employees' contributions	124	111
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Total contributions	468	425
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PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

19 Pension and similar obligations

Principal actuarial assumptions	2020 %	2019 %
Rate of increase in salaries	3.25	3.70
Rate of increase for pensions in payment/inflation	2.25	2.20
Discount rate for scheme liabilities	1.65	1.90
CPI inflation	2.25	2.20
RPI inflation	3.05	3.20

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2020 Years	2019 Years
Retiring today		
- Males	21.8	23.4
- Females	24.4	24.8
Retiring in 20 years		
- Males	23.2	25.1
- Females	25.9	26.7

Scheme liabilities would have been affected by changes in assumptions as follows:

	2020 £'000	2019 £'000
Discount rate + 0.1%	10,695	9,003
Discount rate - 0.1%	11,314	9,469
Life expectancy assumption + 1 year	11,387	9,566
Life expectancy assumption - 1 year	10,626	8,912
Salary rate + 0.1%	11,028	9,267
Salary rate - 0.1%	10,972	9,199
Pensions rate + 0.1%	11,283	9,434
Pensions rate - 0.1%	10,725	9,037

Defined benefit pension scheme net liability

Scheme assets	7,515	6,445
Scheme obligations	(11,000)	(9,233)
Net liability	(3,485)	(2,788)

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

19 Pension and similar obligations

The Academy Trust's share of the assets in the scheme	2020 Fair value £'000	2019 Fair value £'000
Equities	5,765	4,739
Absolute return portfolio	-	540
Cash	43	18
Property	377	230
Other assets	1,330	918
	<hr/>	<hr/>
Total market value of assets	7,515	6,445
	<hr/>	<hr/>

The actual return on scheme assets was £677,000 (2019: £541,000).

Amount recognised in the Statement of Financial Activities	2020 £'000	2019 £'000
Current service cost	887	681
Past service cost	-	119
Administrative expenses	4	2
Interest income	(127)	(151)
Interest cost	176	191
	<hr/>	<hr/>
Total operating charge	940	842
	<hr/>	<hr/>

Changes in the present value of defined benefit obligations	2020 £'000
At 1 September 2019	9,233
Current service cost	887
Interest cost	176
Employee contributions	124
Actuarial loss	619
Benefits paid	(39)
	<hr/>
At 31 August 2020	11,000
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PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

19 Pension and similar obligations

Changes in the fair value of the Academy Trust's share of scheme assets

	2020 £'000
At 1 September 2019	6,445
Interest income	127
Actuarial gain	518
Employer contributions	344
Employee contributions	124
Benefits paid	(39)
Administration expenses	(4)
	<hr/>
At 31 August 2020	7,515
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20 Reconciliation of net income to net cash flow from operating activities

	2020 £'000	2019 £'000
Net income for the reporting period (as per the statement of financial activities)	444	3
Adjusted for:		
Capital grants from DfE and other capital income	(573)	(20)
Investment income receivable	(3)	-
Defined benefit pension costs less contributions payable	547	488
Defined benefit pension scheme finance cost	49	40
Depreciation of tangible fixed assets	159	151
(Increase) in stocks	(4)	-
(Increase)/decrease in debtors	(719)	42
Increase/(decrease) in creditors	281	(61)
	<hr/>	<hr/>
Net cash provided by operating activities	181	643
	<hr/>	<hr/>

21 Analysis of changes in net funds

	1 September 2019 £'000	Cash flows £'000	31 August 2020 £'000
Cash	1,726	269	1,995
	<hr/>	<hr/>	<hr/>

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

22 Capital commitments

	2020 £'000	2019 £'000
Expenditure contracted for but not provided in the Financial Statements	459	-

At 31 August 2020, Parkwood Hall Co-operative Academy Trust was committed to a heating project. The anticipated costs of the project were £705k due to be funded by CIF Grant. This project was partly completed during the year to 31 August 2020, in which costs of £246k were incurred. Anticipated future costs to completion at 31 August 2019 were £459k.

23 Commitments under operating leases

At 31 August 2020 the total of the Academy Trust's future minimum lease payments under non-cancellable operating leases was:

	2020 £'000	2019 £'000
Amounts due within one year	16	9
Amounts due in two and five years	2	23
	<u>18</u>	<u>32</u>

24 Connected Charities

The Academy Trust is connected to a separately registered charity known as Parkwood Hall School Voluntary Fund Limited (charity number 1149587: company number 07646326).

The Parkwood Hall School Voluntary Fund Limited supports the extra curricular activities of students at Parkwood Hall School and aims to enrich the experiences of students and support their families.

The Parkwood Hall School Voluntary Fund Limited has not been consolidated into these Financial Statements on the basis that it is not material in the context of the Academy Trust. Transactions with this charity are detailed in note 25.

PARKWOOD HALL CO-OPERATIVE ACADEMY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

25 Related party transactions

Owing to the nature of the Academy Trust's operations and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the Academy Trust has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Academy Trust's financial regulations and normal procurement procedures.

Parkwood Hall School Voluntary Fund ("the company") is a charitable company (charity no: 1149587) incorporated in the UK (England and Wales, company no: 07646326). It is a related party by virtue of the fact that the majority of its Trustees are also Trustees of the Academy Trust. It exists for the purpose of supporting extra-curricular activities of the students of the Academy Trust. During the year, expenditure of £196 (2019: £nil) was recharged between the Academy Trust and the company. During the year £Nil (2019: £2,771) was received from the company. The outstanding balance at 31 August 2020 was £Nil (2019: £nil).

In entering into these transactions, the Academy Trust has complied with the requirements of the Academies Financial Handbook 2019.

26 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.

27 Agency arrangements

The Academy distributes 16-19 bursary funds to students as an agent for the ESFA. In the accounting period ending 31 August 2020 the Trust received £7,203 (2019: £3,600) and disbursed £3,603 (2019: £2,844) from the fund. The Academy took £Nil (2019: £Nil) administration costs leaving an amount of £3,600 (2019: £4,414) which is included within creditors: amounts falling due in less than one year relating to undistributed funds that are repayable to the ESFA.