

# Parkwood Hall Co-operative Academy School

## Job Description: Specialist Speech and Language Therapist (Equivalent to Agenda for Change Band 5 - 6)

Name:

Responsible to: Senior Speech and Language Therapist

Responsible for:

Key Tasks: To provide clinical expertise in the assessment, diagnosis and management of children with a broad range of speech, language, communication feeding and swallowing difficulties associated with learning difficulties.

To have a key role in the development and delivery of appropriate training programmes for parents, carers, education staff and other professionals involved in the care of this client group.

### MISSION STATEMENT

*' Parkwood Hall Co-operative Academy aims to provide a caring and safe environment with a specialised and holistic approach to education, allowing each individual to reach their maximum potential and to prepare them for life outside school.'*

*" Parkwood Hall Co-operative Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment". The Governing Body*

### SPECIFIC RESPONSIBILITIES

To actively promote the school ethos and school policies, with particular responsibility for raising the profile of speech and language therapy both within the school and in the wider community.

To provide clinical expertise in the assessment, diagnosis and management of children with a broad range of speech, language, communication, feeding and swallowing difficulties associated with learning difficulties.

To work in partnership with other professionals, parents, carers and education staff in the delivery of SLT which is sensitive to the needs of this group of students.

To establish and develop links and effective working relationships with the relevant statutory and voluntary organisations.

To initiate developments in service delivery which are evidence-based and innovative and targeted to those most in need.

To adhere to Health and Care Professions Council (HCPC) and Royal College of Speech and Language Therapists (RCSLT) standards in relation to the post. This will include maintenance of CPD activity in order to meet HPC standards.

To select and maintain the specialised equipment required for each client group in consultation with the line manager.

To be responsible for the planning, prioritisation and management of the caseload in relation to the client group and assist in the monitoring of service delivery of other members of staff.

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To provide a second opinion for other SLT staff.

To provide advice and guidance to less experienced SLT staff and SLT assistants.

To be responsible for the delivery and evaluation of training provided to school staff, parents/carers and outside agencies.

To participate in service evaluation, including audit.

To maintain peer and clinical supervision by attending local and national significant interest groups (SIGs).

To ensure clinical documentation is maintained and reflects RCSLT standards and is in accordance with the Data Protection Act.

To attend staff meetings, parent days and Annual Reviews as required.

To participate in regular Supervision and Performance Management.

### **GENERAL RESPONSIBILITIES**

To maintain confidentiality in all aspects of Parkwood Hall Co-operative Academy. The nature of the working environment entrusts people with confidential information. Any breach of this confidentiality will constitute gross misconduct.

To co-operate with all Parkwood Hall Co-operative Academy staff in maintaining good relationships with outside agencies and the general public in order to promote and uphold the school's image.

To ensure the health and safety of self, colleagues, students and visitors and to report any such matters to the maintenance team, senior managers or Health and Safety Committee as appropriate.

To be aware of and sympathetic to specific individual student behaviour management strategies. To provide advice when strategies are being planned in order that communication difficulties are recognised and appropriate adaptations are sought.

To perform any other duties as are within the scope, spirit and purpose of the position as requested by the Principal.

This job description reflects the current requirements of the post. As duties and responsibilities change and develop the job description will be reviewed and is subject to amendment in consultation with the postholder.

Signed .....Postholder

Signed .....Principal

Date .....

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#### Person Specification

	Essential	Desirable	How Assessed
<b>Qualifications</b>			
Degree/Diploma in Speech and Language Therapy recognised by the Royal College of Speech and Language Therapists.	*		A D
Registered with the Health and Care Professions Council (HCPC).	*		A D
Member of Royal College of Speech and Language Therapists (RCSLT).		*	A D
Evidence of successful completion of specialist short courses.	*		A D
<b>Experience</b>			
Post-qualification experience working as Speech and Language Therapist with children's services, including some experience of working with children with learning difficulties.	*		A I D
Post-Qualification experience and recognised certification relating to Dysphagia.		*	A I D
Signing to foundation level (Makaton, Signalong, BSL or equivalent)		*	A D
Training in and use of communication and teaching methods relevant to the client group, e.g. TEACCH, PECS, ABA etc.		*	A D
Experience of using AAC resources in order to support communication	*		A I
<b>Competencies</b>			
Knowledge of assessment tools relevant to the client group.	*		A I
Knowledge of national policies and procedures relevant to the client group.	*		A I
Awareness of standards of record keeping.	*		A I
Evidence of involvement in service development/improvement.	*		A I
<b>Skills</b>			
Excellent interpersonal skills- including observation, listening, empathy, conflict resolution	*		I
Well-developed ICT and word processing skills.	*		A I
Experience with specialist software packages/equipment used with this client group, i.e. Boardmaker, Communicate in Print, iPads etc.		*	A I
Ability to manage and oversee the work of Speech and Language Therapy Assistants, NQT's and students.	*		A I
Evidence of collaborative practice within multidisciplinary teams and education.	*		A I
Training/experience in challenging behaviour.		*	A I
<b>Other Qualities</b>			
Ability to work flexible hours in order to work in class and on house		*	A I

**A – Application**

**I – Interview**

**S - Documentation**